

EQUIPPED



TO

SERVE



**THE GIFTS AND MINISTRIES
OF FAITH LUTHERAN CHURCH**

EQUIPPED TO SERVE

Within this book, you will find “position guides” for the many ministries of Faith. Each guide contains a description of the ministry, as well as the time commitments and qualifications it takes to serve.

You’ll notice that at the top of each guide, “Spiritual Gifts” are listed, gifts like *administration, leadership, faith*, et cetera. “Spiritual Gifts” are your talents - both natural, learned, and divinely inspired - used to minister in Christ’s name. Those with the gift of *hospitality* may want to take up a Sunday worship role like usher or communion server. Those with the gift of *service* may feel fulfilled as a Social Ministry team planner, or delivering items to homeless camps in Chico.

You are invited to serve anywhere that interests you. Browse through this guide, or even take the Spiritual Gift Assessment to see what your strengths are. Just follow this link: <https://www.elca.org/our-work/congregations-and-synods/faith-practices/spiritual-renewal/assessment-tools>

Once you’ve taken this quiz, we encourage you to contact Sherrill Heinz, who helps track the gifts of our congregants and volunteers. That way, if new ministries open up that we think you’ll enjoy, we can let you know. Call Sherrill at (530) 518-0433 or email her at sdheinz@gmail.com.

KEY



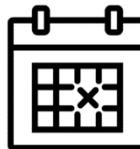
All are welcome to serve; members and visitors alike



This position has a meeting schedule or time commitment



This position is for members only, like council positions



This position is for single-time events and doesn’t have meetings

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DO YOU FEEL EQUIPPED?



Whether you're a first time visitor or you've been at Faith for decades, sometimes we want to serve but don't know where we fit in. "I'm at church. Where do I go from here?" That probably sounds familiar. This book is like stonework, put into place so that you can not only find your place at our table, but explore without feeling overwhelmed. We want you to feel welcomed in worship, gathered with community, equipped for purpose, and finally, like there's a place you're excited to serve.

Worship with us! Come to a Sunday or holiday service to see how our congregations prays, sings, interacts, and shares in the glory of God. Any questions you have during worship from "where are the bathrooms?" to "anyone here can take communion?" can be asked to the greeters or ushers - - the folks with the blue name tags. Speaking of name tags...

Get a name tag! You don't have to be a member! Visitors are equally as encouraged to get one, because we are excited to meet you and learn more about you. At every one of our services, the Welcome Table has a piece of paper where you can sign up to get one. Any usher or greeter can point you there. You can also contact Cynthia Kampf – nametag connoisseur and council president – who is happy to order you one. Call her at (530) 680-0925 or email her at ckampf@aol.com.

Meet the staff and other ministers. Pastor Ben would love to meet you one-on-one over lunch, a walk, a hike, or even just in his office. Luke (Dir. Worship & Music), Dani (Dir. Family Life), and Michael (Manager) would also like to meet you. Meetings any of the staff can be arranged by calling Michael at (530) 895-3754 or emailing office@chicofaithlutheran.org.

Get set up with Elvanto, our member database. Aside from using Elvanto to keep contact info like phone numbers and email addresses, it is also our giving software. We also use it to keep track of who is in which group, what your spiritual gifts are, when your birthday is, et cetera. If you ever have questions about Elvanto, Michael is the guy to talk to.

Take the Spiritual Gift Assessment Quiz on page 2.

Browse this guide... looks like you're on top of it!

Connect. We will connect you with Sherrill Heinz first. (You are welcome to reach out in advance at 530-518-0433, sdheinz@gmail.com. Trust us... she can't wait to meet you.) Sherrill will look over your spiritual gifts and help you connect with the ministries that pique your interests. You are welcome to reach out to Pastor Ben or Michael by calling the office at (530) 895-3754 as well. And check out the last page in this book! You'll find a loose leaf form that you can turn in -- it lets us know where you'd like to serve. And finally...

Serve!



TYPES OF SPIRITUAL GIFTS

ADMINISTRATION

The gift that enables a believer to formulate, direct, and carry out plans necessary to fulfill a purpose.

***And God has appointed in the church first apostles, second prophets, third teachers; then deeds of power, then gifts of healing, forms of assistance, forms of leadership, various kinds of tongues.
(1 Corinthians 12:28)***

- All Administrative positions
- All council positions
- All Council & Leadership committees
- Financial Secretary
- All Equipping positions
- Shelter Helper
- Planner
- Altar Guild Coordinator
- Offering Counter

ARTISTRY

The gift that gives the believer the skill of creating artistic expressions that produce a spiritual response of strength and inspiration.

***The Lord spoke to Moses: See, I have called by name Bezalel son of Uri son of Hur, of the tribe of Judah: and I have filled him with divine spirit, with ability, intelligence, and knowledge in every kind of craft, to devise artistic designs, to work in gold, silver, and bronze, in cutting stones for setting, and in carving wood, in every kind of craft.
(Exodus 31:1-5)***

- Directory Editor
- Gardener
- Photographer
- Greeting Card Writer
- Quilter
- Intergenerational Minister
- Kids Minister
- Youth Minister
- Prayer Shawl Minister
- Gift-Wrapper
- Craftmaker
- Altar Guild Coordinator
- Sacristan
- Sunday School Helper
- Visual Arts Planner

DISCERNMENT

The gift that motivates a believer to seek God's will and purpose and apply that understanding to individual and congregational situations.

But, as it is written, “What no eye has seen, nor ear heard, nor the human heart conceived, what God has prepared for those who love him”— these things God has revealed to us through the Spirit; for the Spirit searches everything, even the depths of God. (1 Corinthians 2: 9-10)

- All council positions
- Young Adults Minister
- Youth Minister
- Shelter Helper
- Social Ministry Planner

EVANGELISM

The gift that moves believers to reach nonbelievers in such a way that they are baptized and become active members of the Christian community.

The gifts he gave were that some would be apostles, some prophets, some evangelists, some pastors and teachers, to equip the saints for the work of ministry, for building up the body of Christ, until all of us come to the unity of the faith and of the knowledge of the Son of God, to maturity, to the measure of the full stature of Christ. (Ephesians 4:11-13)

- Photographer
- Faith Adult Education Teacher
- Bible Study Leader
- Spiritual Gift Finder
- Young Adults Minister
- Booth Rep
- Field Advocate
- Hunger Trolley Helper
- Social Ministry Planner

EXHORTATION

The gift that moves the believer to reach out with Christian love and presence to people in personal conflict of facing a spiritual void.

Do not let your hearts be troubled. Believe in God, believe also in me. (John 14:1)

- Small Group Facilitator
- All Prayer ministers
- Booth Rep
- Shelter Helper
- Hunger Trolley Helper

FAITH

The gift that gives a believer the eyes to see the Spirit at work and the ability to trust the Spirit's leading without indication of where it all might lead.

Now the Lord said to Abram, "Go from your country and your kindred and your father's house to the land that I will show you. I will make of you a great nation, and I will bless you, and make your name great, so that you will be a blessing. I will bless those who bless you, and the one who curses you I will curse; and in you all the families of the earth shall be blessed. (Genesis 12:1-3)

- All council positions
- Small Group Facilitator
- Youth Minister
- All Prayer ministers
- Social Ministry Planner
- Sunday School Helper

GIVING

The gift that enables a believer to recognize God's blessings and to respond to those blessings by generously and sacrificially giving of one's resources (time, talent, and treasure).

As it is written, "He scatters abroad, he gives to the poor; his righteousness endures forever." He who supplies seed to the sower and bread for food will supply and multiply your seed for sowing and increase the harvest of your righteousness. You will be enriched in every way for your great generosity, which will produce thanksgiving to God through us; for the rendering of this ministry not only supplies the needs of the saints but also overflows with many thanksgivings to God. (II Corinthians 9:9-12)

- All Council & Leadership committees
- Council Treasurer
- Financial Secretary
- Supply Donor

HOSPITALITY

The gift that causes a believer to joyfully welcome and receive guests and those in need of food and lodging.

Contribute to the needs of the saints; extend hospitality to strangers. (Romans 12:13)

- Office Helper
- Directory Editor
- Gardener
- Small Group Facilitator
- Greeting Card Writer
- House sitter
- Cook
- Young Adult Minister
- Booth Rep
- Field Advocate
- Shelter Helper
- Food Bank Helper
- Hunger Trolley Helper
- Torres Shelter Cook
- Coffee Hour Server
- Communion Server
- Greeter
- Usher

INTERCESSION

The gift that enables a believer to pray with the certainty that prayer is heard and when requests are made, answers will come.

Pray in the Spirit at all times in every prayer and supplication. To that end keep alert and always persevere in supplication for all the saints. (Ephesians 6:18)

- All Prayer ministers
- Field Advocate
- Assisting Minister
- Communion Server

KNOWLEDGE

The gift that drives a person to learn, analyze and uncover new insights with regard to the Bible and faith.

Now, brothers and sisters, if I come to you speaking in tongues, how will I benefit you unless I speak to you in some revelation or knowledge or prophecy or teaching? It is the same way with lifeless instruments that produce sound, such as the flute or the harp. If they do not give distinct notes, how will anyone know what is being played? (1 Corinthians 14:6-7)

- Directory Editor
- Faith Adult Christian Education Teacher
- Bible Study Leader
- Social Ministry Planner
- Lector

LEADERSHIP

The gift that gives a believer the confidence to step forward, give direction and provide motivation to fulfill a dream or complete a task.

In the presence of God and of Christ Jesus, who is to judge the living and the dead, and in view of his appearing and his kingdom, I solemnly urge you: proclaim the message; be persistent whether the time is favorable or unfavorable; convince, rebuke, and encourage, with the utmost patience in teaching. For the time is coming when people will not put up with sound doctrine, but having itching ears, they will accumulate for themselves teachers to suit their own desires, and will turn away from listening to the truth and wander away to myths. As for you, always be sober, endure suffering, do the work of an evangelist, carry out your ministry fully. (II Timothy 4:1-5)

- Council President
- Council Vice President
- Small Group Facilitator
- Bible Study Leader
- Centering Prayer Leader
- Social Ministry Planner
- Altar Guild Coordinator
- Usher

MERCY

The gift that motivates a believer to feel deeply for those in physical, spiritual, or emotional need and then act to meet that need.

“Then the King will say to those on his right, ‘Come, you who are blessed by my Father; take your inheritance, the kingdom prepared for you since the creation of the world. For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me.’ (Matthew 25:34-36)

- Columbarium Committee
- Courier
- Supply Donor
- Field Advocate
- Shelter Helper
- Hunger Trolley Helper
- Social Ministry Planner

MUSIC—VOCAL

The gift that gives a believer the capability and opportunity to present personal witness and inspiration to others through singing.

O sing to the Lord a new song; sing to the Lord, all the earth. Sing to the Lord, bless his name; tell of his salvation from day to day. Declare his glory among the nations, his marvelous works among all the peoples. For great is the Lord, and greatly to be praised; he is to be revered above all gods. For all the gods of the peoples are idols, but the Lord made the heavens. Honor and majesty are before him; strength and beauty are in his sanctuary. Ascribe to the Lord, O families of the peoples, ascribe to the Lord glory and strength. Ascribe to the Lord the glory due his name; bring an offering, and come into his courts. Worship the Lord in holy splendor; tremble before him, all the earth. (Psalm 96:1-9)

- Choir
- Lector
- Vocal Soloist

MUSIC—INSTRUMENTAL

The gift that inspires a believer to express personal faith and provide inspiration and comfort through the playing of a musical instrument.

Praise the Lord! Praise God in his sanctuary; praise him in his mighty firmament! Praise him for his mighty deeds; praise him according to his surpassing greatness! Praise him with trumpet sound; praise him with lute and harp! Praise him with tambourine and dance; praise him with strings and pipe! Praise him with clanging cymbals; praise him with loud clashing cymbals! Let everything that breathes praise the Lord! Praise the Lord! (Psalm 150)

- Bell Choir
- Instrumentalist

PASTORING (SHEPHERDING)

The gift that gives a believer the confidence, capability and compassion to provide spiritual leadership and direction for individuals or groups of believers.

Let no one despise your youth, but set the believers an example in speech and conduct, in love, in faith, in purity. Until I arrive, give attention to the public reading of scripture, to exhorting, to teaching. Do not neglect the gift that is in you, which was given to you through prophecy with the laying on of hands by the council of elders. Put these things into practice, devote yourself to them, so that all may see your progress. Pay close attention to yourself and to your teaching; continue in these things, for in doing this you will save both yourself and your hearers. (1 Timothy 4:12-16)

- Council President
- Small Group Facilitator
- Stephen Minister

SERVICE (HELPS)

The gift that enables a believer to work gladly behind the scenes in order that God's work is fulfilled.

I hope in the Lord Jesus to send Timothy to you soon, so that I may be cheered by news of you. I have no one like him who will be genuinely concerned for your welfare. All of them are seeking their own interests, not those of Jesus Christ. But Timothy's worth you know, how like a son with a father he has served with me in the work of the gospel. I hope therefore to send him as soon as I see how things go with me (Philippians 2:19-23)

- All Administrative positions
- All Social Ministry positions
- Property Committee
- Courier
- House Sitter
- Mover
- Phone Call Minister
- Offering Counter

SKILLED CRAFT

The gift that enables a believer to create, build, maintain or repair items used within the church.

And I have filled him with divine spirit, with ability, intelligence, and knowledge in every kind of craft, to devise artistic designs, to work in gold, silver, and bronze, in cutting stones for setting, and in carving wood, in every kind of craft. (Exodus 31:3-5)

- Gardener
- Photographer
- Property Committee
- Cook
- Quilter
- Prayer Shawl Minister
- Gift-Wrapper
- Craftmaker
- Torres Shelter Cook
- Audio-Visual Team
- Bell Choir
- Choir
- Instrumentalist
- Vocal Soloist

TEACHING

The gift that enables a believer to communicate a personal understanding of the Bible and faith in such a way that it becomes clear and understood by others.

And God has appointed in the church first apostles, second prophets, third teachers; then deeds of power, then gifts of healing, forms of assistance, forms of leadership, various kinds of tongues. (Corinthians 12:28)

- All Education positions
- Spiritual Gift Finder
- All Family Life positions
- Booth Rep
- Altar Guild Coordinator
- Lector
- Sunday School Helper

WISDOM

The gift that allows the believer to sort through opinions, facts and thoughts in order to determine what solution would be best for the individual believer or the community of believers.

For where there is envy and selfish ambition, there will also be disorder and wickedness of every kind. But the wisdom from above is first pure, then peaceable, gentle, willing to yield, full of mercy and good fruits, without a trace of partiality or hypocrisy. And a harvest of righteousness is sown in peace for those who make peace. (James 3:16-18)

- All council positions
- Small Group Facilitator
- Young Adults Minister
- Stephen Minister
- Social Ministry Planner

WRITING

The gift that gives a believer the ability to express truth in a written form; a form that can edify, instruct and strengthen the community of believers.

I hope to come to you soon, but I am writing these instructions to you so that, if I am delayed, you may know how one ought to behave in the household of God, which is the church of the living God, the pillar and bulwark of the truth. (1 Timothy 3:14-15,)

- Office Helper
- Directory Editor
- Council President
- Council Secretary
- Greeting Card Writer
- Social Ministry Planner
- Assisting Minister



ADMINISTRATION

Our administrators keep everything running smoothly from our garden to our software to the bulletins and brochures you see at the welcome table. And our administrators can *always* use more help! Here are the tasks that are available to members and volunteers.



BULLETIN FOLDERS

Administration, Service



PURPOSE Our folders meet up to once a week to fold Sunday bulletins, *Faith Talks* newsletters, and on occasion, stuff envelopes for bulk mailing.

- RESPONSIBILITIES**
- Fold, staple, tape, and handle booklets and letters in an organized fashion
 - Sort addresses by zip code
 - Label or stamp paper or envelopes

QUALIFICATIONS & COMMITMENT A willingness to be called up to once a week, and asked if you would like to come in and fold.

TRAINING & SUPERVISION Join us during one of our folding sessions, and our veterans will show you the ropes!

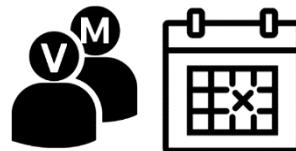
BENEFITS This is a great way to do a relaxing, helpful task while socializing with other members of the congregation. This is a good time to bring donuts or coffee, or other things to share while delighting in fellowship!

CONTACT

Arlene Button (530) 774-7890 abutton7799@comcast.net	Judy Struck (530) 228-5383 astruck@csuchico.edu
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DIRECTORY EDITOR

Administration, Artistry, Hospitality,
Knowledge, Service, Writing



PURPOSE Help create the Faith Lutheran Church paperback directory, printed every-other-year or so.

RESPONSIBILITIES

- Proofread names, addresses, and other contact information
- Check photos to make sure the names match with the faces
- Call folks to confirm information when it looks out of place
- Call folks who you think have updated their contact information recently

QUALIFICATIONS & COMMITMENT

- Long-time, social members of Faith are *highly* encouraged to join this ministry, as you are good with names and faces – a needed skill for this ministry!
- The patience to proofread the same information multiple times
- An eagerness to get to know others and learn more about our congregation
- Strong communication and grammar skills

TRAINING & SUPERVISION You will sit down with the manager and go over names, contact info, and other information that needs to be proofed. You will likely be able to do work on your own and return it once it's proofread and marked with corrections.

BENEFITS The directory connects us to one another, and is a precious album that serves as a memento long after the time comes to make a new one. Working to create such a cherished gift is a meaningful opportunity that we encourage everyone to seize.

CONTACT Michael Nicholson
office@chicofaithlutheran.org
(530) 895-3754

GARDENER

Administration, Artistry, Hospitality, Service,
Skilled Craft



PURPOSE To keep our plants and flowers happy and healthy!

RESPONSIBILITIES

- Check the sprinkler system to make sure everything is in working order
- Prune as needed
- Plant new flowers and plants as needed
- Water plants with the hose as needed

QUALIFICATIONS & COMMITMENT All you need to serve is love of plants and nurturing them. We can use the help of two types of gardeners: (1) somebody who can come in on a weekly basis at a regularly scheduled time to make sure our plants are healthy and that the timers are set correctly, (2) folks who want to come in anytime at all with no schedule and do some watering/pruning.

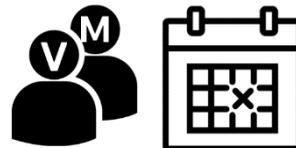
TRAINING & SUPERVISION You will learn the ropes from one of our gardeners. Together we can keep plants growing and thriving, and all of your input can help improve the looks of our church grounds.

BENEFITS Make our grounds a more inviting space by making it neater and adding a little more color to Faith.

CONTACT Judy Struck
astruck@csuchico.edu
(530) 228-5383

OFFICE HELPER

Administration, Hospitality, Service, Writing



PURPOSE Help our manager direct calls, check emails, and keep the office open while he is on vacation or sick leave.

- RESPONSIBILITIES**
- Answer the phone and direct calls
 - Check emails
 - Sort mail
 - Open and close the office
 - Make sure doors on campus are locked at the end of the day
 - Coordinate with the rest of the staff to meet their needs

- QUALIFICATIONS & COMMITMENT**
- Basic secretarial or administrative knowledge, or the willingness to learn
 - Business-casual dress
 - Maintain confidentiality when handling personal documents or information
 - Be kind and courteous to others

TRAINING & SUPERVISION Our manager, Michael, will train you directly. He will leave you emergency contact lists, instructions, and anything else you request to make you feel more comfortable in the workspace.

BENEFITS Office skills are helpful skills for any resume, and our manager is happy to be a reference. The office is the hub of the church -- it's the first place people stop to learn more about Faith Lutheran; having you be a part of that is as exciting for us as it is for you, and we welcome you to reach out and lend a hand!

CONTACT Michael Nicholson, Manager FLC
office@chicofaithlutheran.org
(530) 895-3754

PHOTOGRAPHER

Administration, Artistry, Evangelism, Service,
Skilled Craft

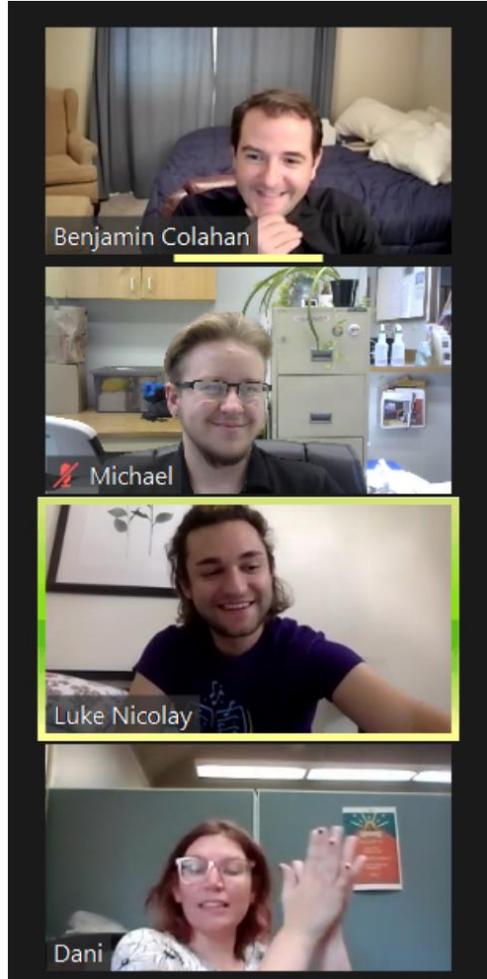


PURPOSE	Capturing the life of our congregation.
RESPONSIBILITIES	<ul style="list-style-type: none">• Take pictures during Sunday service, coffee hour, and other Sunday events• Take pictures for the directory• Take pictures on church field trips and outings• Send your pictures to the office to be published
QUALIFICATIONS & COMMITMENT	<p>Many of you are already photographers in ministry whether you know it or not! If you've ever taken a picture at a Faith event or sent us pictures to use in <i>Faith Talks</i> or social media, then you are indeed an active part of this ministry! Enthusiasts of all skill levels are encouraged to participate. You can take pictures as little or as much as you'd like, or offer to have us call you when we need a photographer.</p> <p>*Becoming a <u>directory photographer</u> does require some skill, hardware, and time commitment. Pictures of each family are taken over the course of several days, and your camera must be able to capture professional-level photos. The directory is published every-other year, and we need about 3-5 days of your time throughout the month, ranging from 1-2 hours per day.</p>
TRAINING & SUPERVISION	No training is necessary for most tasks; just show up and take photos with your phone or camera. If you are taking photos for the directory, you will work with the staff to discuss the particulars.
BENEFITS	Memories are very important to us, and our photographers create lifelong memories for our congregation.
CONTACT	Michael Nicholson, Manager (530) 895-3754 office@chicofaithlutheran.org



COUNCIL & LEADERSHIP

Outside of our paid staff, Faith Lutheran Church operates under the guidance of our church council, volunteer staff and facilitators, and committee members. Long-time members of Faith Lutheran are encouraged to participate in these ministries and share their knowledge.



COUNCIL PRESIDENT

*Administration, Discernment, Faith,
Leadership, Pastoring, Wisdom, Writing*



PURPOSE

To oversee this congregation in its activities, worship, learning, spiritual development, service, and financial matters. To nurture its members and invest in enthusiastic and hands-on leadership. To provide the highest level of oversight to ensure that Faith Lutheran lives out its mission of being a community reflecting God's love with a place at the table for everyone. (The council is the entity legally responsible for Faith Lutheran Church.)

RESPONSIBILITIES

- Assume the responsibilities associated with council members.
- Preside at all council and executive meetings or designate a substitute as needed.
- Direct meetings according to parliamentary rules of order, keeping meetings smooth, speedy, efficient, and guaranteeing the inclusion of all council member voices and perspectives.
- Encourage council members to perform their duty according to good order and Christian commitments. Serve as a mentor, advisor, and support to all council members and regular church members as needed.
- Represent the congregation in matters of business; (co)sign legal documents as needed.
- Represent the congregation in its interactions with other churches, interfaith organizations, non-government organizations, and public entities.
- Oversee council meeting agenda preparation.
- Be familiar with and uphold constitution and bylaws.
- Draft a yearly report overviewing council activities for, and preside at the Annual Meeting in May.
- Attend and support synod and church-wide activities that would benefit from your representation.

- As a person authorized and empowered, in the name of the congregation, to attest instruments that require certified authorized signers, fulfill this duty as needed.
- In conjunction with the pastor and council, coordinate periodic staff reviews, prepare associated reports, and conduct debriefings.
- Oversee development of church budget, compensation packages, and the evaluation of salaries, endowments, and special funds.
- Accept administrative responsibility for the operation of all parts of Faith's programs, physical structures, and contractual relationships.
- Lead the congregation in stewardship and special funding initiatives as needed.
- During pastoral vacancy, serve as liaison between the congregation and a designated pastor and synod; work with the synod to submit all necessary administrative and parochial reports.
- Recognize and seek synod advice and assistance in managing congregational matters beyond the council's expertise.
- Ensure congregational participation at synod assemblies.
- Ensure that congregational processes and procedures are documented.

QUALIFICATIONS & COMMITMENT

Must be a (non-paid-staff), regularly-attending member of Faith Lutheran Church. Council Meetings are held once monthly (2 hours); Executive meetings twice a month on average (one hour/meeting); one-on-one meetings with the Pastor weekly (30 mins-1 hour weekly); and periodic meetings with other members of the church staff as needed (average about one/week, 30 minutes/meeting). Agenda preparation; correspondence, email, phone calls, and periodic meetings with organizations, members, church groups/committees, and service providers require about an additional three hours/week. The current stewardship drive (three years) requires on average an additional hour per week.

**TRAINING &
SUPERVISION**

It is recommended that individuals assuming this position have some experience as a regular council member or as a council member at large sitting on the Executive Committee for at least one year. In addition, individuals who wish to stand for election to this position will be provided an opportunity for training and orientation by the current church council president, secretary, and treasurer. The July council retreat will provide additional training as needed.

BENEFITS

Developing intimate knowledge of the life and ministry of the church; service to members and community; develop and assume various roles of leadership, counselling, support, strategic planning, mentoring; and have a voice in the development of programs, hiring of personnel, and advancing our relationship with other faith communities and the Chico community at large.

CONTACT

Cynthia Kampf
(530) 680-0925
ckampf@aol.com

COUNCIL VICE PRESIDENT

Administration, Discernment, Faith, Leadership, Wisdom



PURPOSE

To aid the president and council in overseeing this congregation in its activities, worship, learning, spiritual development, and service. To nurture its members and invest in enthusiastic and hands-on leadership. To provide the highest level of oversight to ensure that Faith Lutheran lives out its mission of being a community reflecting God's love with a place at the table for everyone. (The council is the entity legally responsible for Faith Lutheran Church.)

RESPONSIBILITIES

- Assume the responsibilities associated with council members.
- In the absence of the President, preside at all council and executive meetings.
- In the absence of the Secretary, perform the duties of recording meeting minutes.
- Actively aid the president in the administration of their office.
- Be authorized and empowered, in the name of the congregation, to attest instruments that require certified authorized signers and may also be signed by the congregation president or pastor.
- Carry out correspondence on behalf of the council and the congregation, as directed.

QUALIFICATIONS & COMMITMENT

Must be a (non-paid-staff), regularly-attending member of Faith Lutheran Church. Must regularly attend council meetings (once per month, two hours); and executive meetings (twice per month, one hour each), as well as other meetings as called, including the annual meeting. Time commitment for this position, including attendance at all meetings and weekly correspondence, is approximately five hours a month.

**TRAINING &
SUPERVISION**

It is recommended that individuals assuming this position have some experience as a regular council member and as a council member at large sitting on the Executive Committee for at least one year. In addition, individuals who wish to stand for election to this position will be provided an opportunity for training and orientation by the current church council president, secretary, and treasurer. The July council retreat will provide additional training as needed.

BENEFITS

Developing intimate knowledge of the life and ministry of the church; service to members and community; develop and assume various roles of leadership, counselling, support, strategic planning, mentoring; and have a voice in the development of programs, hiring of personnel, and advancing our relationship with other faith communities and the Chico community at large.

CONTACT

Cynthia Kampf
(530) 680-0925
ckampf@aol.com

COUNCIL SECRETARY

*Administration, Discernment, Faith, Wisdom,
Writing*



PURPOSE

To aid the council in overseeing this congregation in its activities, worship, learning, spiritual development, and service by means of record keeping, transcription, and documental organization. To provide the highest level of oversight to ensure that Faith Lutheran lives out its mission of being a community reflecting God's love with a place at the table for everyone. (The council is the entity legally responsible for Faith Lutheran Church.)

RESPONSIBILITIES

- Assume the responsibilities associated with council members.
- Keep and distribute the minutes of all executive and council meetings.
- Be authorized and empowered, in the name of the congregation, to attest instruments that require certified authorized signers and may also be signed by the congregation president or pastor.
- Work with the pastor and congregation's staff to ensure the storage and protection of all important documents and papers.
- Assure that annual reports of the congregation's corporate status are filed with the appropriate office in your state.
- Work with the treasurer and pastor to ensure timely filing of the congregation's annual parochial report to the Synod.
- As needed, sign the letter of call for rostered staff at the time of a call meeting.
- Attest to the synod office that the congregation's records are up to date and under your control at the time of pastoral transition.
- Submit copies of constitution and bylaw amendments to the synod.
- In conjunction with office staff, prepare an annual list of membership changes.

- Carry out correspondence on behalf of the council and the congregation as directed.

**QUALIFICATIONS
& COMMITMENT**

Must be a (non-paid-staff), regularly-attending member of Faith Lutheran Church. Must regularly attend council meetings (once per month, two hours); executive meetings (twice per month, one hour each); and various personnel, budget, and ad hoc meetings as needed. Time commitment for this position, including attendance at all meetings and preparation of minutes and weekly correspondence, is approximately eight hours a month.

**TRAINING &
SUPERVISION**

It is recommended that individuals assuming this position have some experience as a regular council member and as a council member at large sitting on the Executive Committee for at least one year. Individuals who wish to stand for election to this position will be provided an opportunity for training and orientation by the current church council president and council secretary; and the July council retreat will provide additional training as needed. Minutes and supporting documents from previous years will be turned over the year the new secretary assumes the position.

BENEFITS

Developing intimate knowledge of the life and ministry of the church; service to members and community; opportunity to further develop and assume various roles of leadership, counselling, support, strategic planning, mentoring; and a voice in the development of programs, hiring of personnel, and advancing our relationship with other faith communities and Chico community at large.

CONTACT

Cynthia Kampf
(530) 680-0925
ckampf@aol.com

COUNCIL TREASURER

*Administration, Discernment, Faith, Giving,
Wisdom*



PURPOSE

To aid the council in overseeing this congregation in its activities, worship, learning, spiritual development, and service by means of financial record keeping and budgeting. To provide the highest level of oversight to ensure that Faith Lutheran lives out its mission of being a community reflecting God's love with a place at the table for everyone. (The council is the entity legally responsible for Faith Lutheran Church.)

RESPONSIBILITIES

- Assume the responsibilities associated with council members.
- Attend all council and executive meetings.
- Provide oversight of the financial secretary duties and processes.
- Perform or oversee /delegate financial bookkeeping functions.
- Be responsible (personally or through delegation) for authorizing and paying all bills, invoices, and charges.
- Monitor the cash position of the congregation and report monthly to the council.
- Prepare monthly or quarterly financial reports.
- Oversee the filing all of the required federal and state tax forms.
- Oversee the investment of available funds as authorized and directed.
- Authorize and manage the borrowing of funds as authorized.
- Review and ensure property, casualty and liability insurance is in good standing and sufficient for the congregation's needs.
- Provide the congregation with financial information in a legible format.
- Assist in the preparation of the annual budget.
- Prepare the annual report of the financial status of the congregation.
- Assist with closing the books for a yearly audit.

**QUALIFICATIONS
& COMMITMENT**

Must be a (non-paid-staff), regularly-attending member of Faith Lutheran Church. Familiarity with and significant professional experience with accounting, financial management, and related issues is desirable. Must regularly attend council meetings (once per month, two hours); executive meetings (twice per month, one hour each meeting); and various personnel, budget, and ad hoc meetings as needed. Time commitment for this position, including attendance at all meetings and preparation of financial reports, financial consultation with various parties, and providing counsel and advising to other members of the council and staff is approximately fifteen hours a month.

**TRAINING &
SUPERVISION**

Individuals who wish to stand for election to this position will be provided an opportunity for training and orientation by the current church council president and council treasurer.

BENEFITS

Developing intimate knowledge of the life and ministry of the church; service to members and community; opportunity to further develop and assume various roles of leadership, counselling, support, strategic planning, mentoring; and a voice in the development of programs, hiring of personnel, and advancing our relationship with other faith communities and Chico community at large.

CONTACT

Cynthia Kampf
(530) 680-0925
ckampf@aol.com

Mark Kimmelshue
(530) 520-8220
kimmelshue@armcorice.com

COUNCIL MEMBER

Administration, Discernment, Faith, Wisdom



PURPOSE

To provide the highest level of oversight to ensure that Faith Lutheran lives out its mission of being a community reflecting God's love with a place at the table for everyone. (The council is the entity legally responsible for Faith Lutheran Church.)

RESPONSIBILITIES

- In conjunction with the staff and church members, provide appropriate spiritual leadership to the congregation. Always, through prayer and discernment, keep the welfare of the congregation at the center of your activity.
- Be a member in good standing of the congregation, regularly attending worship services and other dimensions of congregational life.
- Attend all meetings of the council and the Annual Meeting in May.
- Treat all matters relating to council deliberations as strictly confidential, until such time as the information is determined a matter of public record.
- Ensure that the decisions of the council and the congregation are carried out. Be a part of a united body of church leaders by publicly supporting decisions of the council.
- Respect and treat members of the council and staff as siblings in Christ.
- Be familiar with the governing documents of the congregation (constitution, by-laws, annual reports for the past five years, review of Council and Executive committee minutes for the past two years).

**QUALIFICATIONS
& COMMITMENT**

Must be a non-paid-staff, regularly-attending member of Faith Lutheran Church. Must regularly attend and participate in monthly council meetings; attend other called meetings as required; attend the congregation's Annual Meeting usually held in May; and participate in shared worship on a regular basis. While it is not required, council members are urged to be involved in at least one other service dimension of life in the church beyond council membership.

**TRAINING &
SUPERVISION**

Council members are usually recruited in the spring to stand for election at the Annual Meeting and assume duties in June. Orientation to basic duties should be discussed with the council president and pastor before consenting to stand for election. Term length and limits are outlined in the Constitution. Formal orientation to the life of the Church and the duties of council members are undertaken at a council retreat in the summer.

BENEFITS

Developing intimate knowledge of the life and ministry of the church; service to members and community; develop and assume various roles of leadership, counselling, support, strategic planning, mentoring; and have a voice in the development of programs, hiring of personnel, and advancing our relationship with other faith communities and the Chico community at large.

CONTACT

Cynthia Kampf
(530) 680-0925
ckampf@aol.com

COLUMBARIUM COMMITTEE

Administration, Giving, Mercy



PURPOSE To ensure a sacred resting place for the earthly remains of those laid to rest in Faith’s columbarium.

RESPONSIBILITIES

- Oversee the finances of Faith Lutheran’s columbarium.
- Oversee the maintenance of the columbarium and surrounding landscaping.

QUALIFICATIONS & COMMITMENT Columbarium Committee Members should desire to honor the dead and ensure a place of comfort for the grieving. They need a working understanding of finances and a willingness to meeting quarterly for about an hour.

TRAINING & SUPERVISION Training consists of meeting with the chair of the Columbarium Committee to explain how the columbarium operates. Supervision is done mutually by members of the Columbarium Committee.

BENEFITS Columbarium Committee Members have the deep satisfaction of seeing a beautiful place created and maintained to honor the dead. They can take pride in seeing the comfort brought to families who visit the remains of loved ones at Faith’s columbarium.

CONTACT Susan Reed
(530) 966-4775
suereed1970@gmail.com

ENDOWMENT COMMITTEE

Administration, Giving



- PURPOSE** The Endowment Committee serves at the pleasure of the Church Council. It has a leadership group of 4 people (chair, recorder and two at large) who have served since it was conceived in 2012. The committee meets to review how it wants to disperse funds.
- RESPONSIBILITIES** The Recorder sends out twice a year an update of the financial status of the fund to the Committee and Executive Council of the congregation.
- QUALIFICATIONS & COMMITMENT** The Committee usually meets by Email when it needs to.
- TRAINING & SUPERVISION** Review the work of the Endowment Committee in the Constitution.
- BENEFITS** Discover important needs that Faith Lutheran has in Mission, Learning and Capital Improvements.
- CONTACT** Bill Kees
(530) 966-1626
willykey@mac.com

PROPERTY COMMITTEE

Administration, Giving, Service, Skilled Craft



PURPOSE Manage and maintain church facilities to advance the life and activities of this congregation, particularly the facilities that support worship, learning, spiritual development, care, nurturing, and service.

- RESPONSIBILITIES**
- In conjunction with staff and council, provide oversight and management of maintenance and upkeep of the facility.
 - Monitor yard, roof, electric, plumbing, janitorial, pest, security (etc.) work, and the oversight of associated vendors.
 - Organize maintenance that can be done by volunteers/congregants, like cleanup days or minor repairs.
 - Record updates on maintenance and repairs by alerting the staff as work progresses.
 - Solicit bids and assessments to find contractors who are best suited to take on the work.

QUALIFICATIONS & COMMITMENT Must be a member in good standing of the congregation who regularly attends worship services. This committee meets as-needed to review emerging tasks. Maintain email, phone and other communication with team members and staff to coordinate activities and avoid overburdening any one ministry team member.

TRAINING & SUPERVISION Ministry team members usually assume their membership and duties in June or July of the year(s) they serve. Orientation to basic duties will be discussed with the property manager as well as the staff and council as the need arises.

BENEFITS Get to know and serve our members and our community from the property we are blessed to worship from.

CONTACT Joel Zimbelman, Property Manager
(530) 520-9608
joelzimbelman@gmail.com

FINANCIAL SECRETARY

Administration, Giving



PURPOSE	To oversee congregational giving.
RESPONSIBILITIES	<ul style="list-style-type: none">• Oversee the church offering counters.• Fill out “giving sheets” weekly; make copies for the pastor, treasurer, and office manager/bookkeeper.• Maintain strict confidentiality to protect and respect the sensitive information of our members.
QUALIFICATIONS & COMMITMENT	Must be an active (attends worship regularly) member of Faith Lutheran Church. People with experience in finance, bookkeeping, and past offering-counting are encouraged to participate.
TRAINING & SUPERVISION	You will be trained firsthand by the current Financial Secretary and shown how to fill out sheets, input giving, count giving, and handle our software.
BENEFITS	Making sure that our giving is properly accounted for, an act of crucial support for our council treasurer and staff. The ability to serve one another in love.
CONTACT	Lynette Stensrud (530) 966-7004 lynetteso815@gmail.com

SMALL GROUP FACILITATOR

Exhortation, Faith, Hospitality, Leadership, Pastoring, Wisdom



PURPOSE

Facilitate group connections and encourage relationship-building within your small group.

RESPONSIBILITIES

- Help facilitate gatherings, share vision, raise up leaders, and check in with members often. Help model authenticity, listen deeply and show care.
- Refer members to additional support if needed.
- Communicate to the Director of Family Life changes in your small group's membership.
- Communicate meeting times/places as well as any changes to the Director of Family Life.

QUALIFICATIONS & COMMITMENT

- Have an interest in a small group topic/activity area.
- Commit to leading 6-10 sessions of your small group.
- Commit to an initial training group, which may consist of up to 6 initial session and monthly check in times.

TRAINING & SUPERVISION

You will attend an on-board training session of 4 weeks, which includes best practices, safety information, brainstorming session ideas, and managing group dynamics.

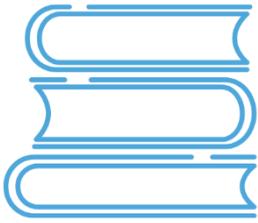
BENEFITS

Grow in your relationship with God, and with our larger community.

CONTACT

Dani Vogel, Dir. Family Life
(530) 895-3754
danifaithlutheran@gmail.com

Pastor Ben Colahan
(530) 895-3754
colahanb@gmail.com



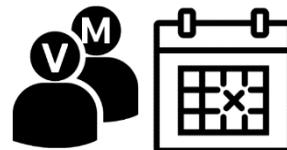
EDUCATION

Faith Lutheran Church members are enthusiastic learners. We host weekly and monthly Bible studies as well as Faith Adult Christian Education (F.A.C.E.) classes. Our facility is used to host a multitude of diverse Osher Lifelong Learning Institution classes (OLLI) classes for seniors looking to continue their education through CSU. We also host Sacred Conversations - - meaningful discussions on topics that call us to action featuring panelists of all walks of life, as well as queer and trans education, end of life planning, and of course New Members Classes!



BIBLE STUDY LEADER

*Evangelism, Exhortation, Knowledge,
Leadership, Teaching*



PURPOSE Bible Study Leaders strive to help people understand the meaning of scripture for their own lives and give others the tools to be confident in reading the Bible on their own.

- RESPONSIBILITIES**
- Schedule a time and place for regular Bible study
 - Arrive early to set up the space
 - Pick passages of scripture for study
 - Research those passage of scripture
 - Convey the history, context, and meaning of scripture in an accessible manner
 - Encourage conversation about how the scripture applies to daily life
 - Raise up leaders within the Bible study to help lead teaching and conversation

QUALIFICATIONS & COMMITMENT Bible Study Leaders should have a familiarity with scripture, understand how Lutherans read the Bible, and skills to do additional research on their own. Bible Study Leaders should commit to leading 6 classes, each about 1 hour long.

TRAINING & SUPERVISION Training is done on a case-by-case basis with the pastor, depending on the Bible Study Leader's experience and expertise. Supervision is a monthly check-in with the pastor.

BENEFITS Bible Study Leaders have the benefit of growing in their own understanding of scripture. They may begin to experience of all life through the Word of God. Bible Study Leaders often develop deep spiritual relationships with others in their class.

CONTACT Pastor Ben Colahan
(530) 895-3754
colahanb@gmail.com

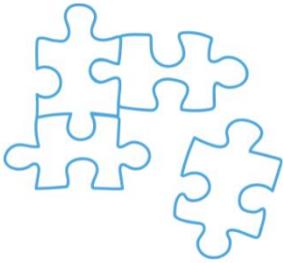
F.A.C.E. CLASS TEACHER

Evangelism, Knowledge, Teaching



PURPOSE	To teach classes (big or small, online or in person) and educate the congregation on the topic of your choosing.	
RESPONSIBILITIES	<ul style="list-style-type: none">• Prepare in advance; have your course material ready/ordered with a plan to distribute it.• Connect with the office to get the class advertised/put on the calendar, have flyers and signs made, etc.• If meeting in person, book the room you will be teaching from and sign a facility use agreement.• If meeting online, get put on the schedule to use the church's Zoom account (or you can use your own).	
QUALIFICATIONS & COMMITMENT	You may teach a one-day class, or a series that spans over multiple days. Classes are usually held Sundays after service and last about an hour, but you may choose any day and time that is available. If you have a subject you would like to teach whether it revolves around the Bible, other Christian or appropriate secular material, arts and crafts, or anything in between, we welcome you to share your knowledge with the congregation.	
TRAINING & SUPERVISION	The office manager will show you how to use the church's Zoom account if meeting online, and if meeting in person, he will assist you in finding a room that is suitable to use. For assistance in teaching, Joel Zimbelman is available to show you the ropes.	
BENEFITS	To promote knowledge and share in the ministry of education with other intrepid learners.	
CONTACT	Michael Nicholson, Manager (facility booking/technical issues) (530) 895-3754 office@chicofaithlutheran.org	Joel Zimbelman, F.A.C.E. Educator (530) 520-9608 joelzimbelman@gmail.com

EQUIPPING MINISTRY



The Equipping Ministry makes sure that everyone has a place at the table, and that you have a figurative (or literal!) chair to pull up. How do we do that? Through connections: making sure you feel welcomed at worship, that you have a name tag, and that you can explore your gifts and talents with us to find that special place of belonging.



EQUIPPING TEAM

Administration, Discernment, Exhortation,
Teaching



PURPOSE

The purpose of the Equipping Team is to set up a system that invites all members caringly into active ministry. To develop a process that matches people with the life and mission of the congregation so that each person may live out their specialness and be provided with developmental growth opportunities that empower each, as a member of the body of Christ, to go out into the world and serve.

“... speaking the truth in love, we will in all things grow up into Him who is the head, that is, Christ. From Him the whole body, joined and held together by every supporting ligament, grows and builds itself up in love, as each part does its work.”

Ephesians 4:15-16

RESPONSIBILITIES

- Be faithful in church attendance, and dedicated to spiritual development.
- Attend Equipping Team meetings as they arise.
- Faithfully and prayerfully seek ways to discover each member of Faith Lutheran’s unique gifts, passions and needs.
- Set your heart on the goal of connecting all members to a ministry in the church where each might both serve and be served.
- Be an advisor to the staff and assist in realistic goal setting and timelines for the Equipping Team.
- Be actively (hands on) involved in the programs the Team might sponsor, attempting to model what we claim is our mission, that all are servants.
- Advise and suggest training to be made available for all to grow in understanding of lay response and leadership.

**QUALIFICATIONS
& COMMITMENT**

Ministers should have a sincere desire to want to be used as part of God's plan in discovering and utilizing our gifts and passions in the body of Christ.

You will be asked to attend meetings which run about an hour and a half long. These meetings happen about once a month. You will be expected to study and plan at home in preparation for meetings, which may take up about 2 hours of your time. When we are sponsoring a church wide project, additional church time may be required.

**TRAINING &
SUPERVISION**

Ongoing training and written materials will be provided at each team meeting. There will be opportunities to attend workshops on lay equipping and mobilization ministry management, and other reading materials, tapes or videos will be made available to you upon request.

BENEFITS

This is an opportunity to use your God given special gifts, talents and passions in lifting up the ministry of others and an opportunity to get to know people. It will also be great to be a part of a team that encourages personal growth and servant caring!

CONTACT

Kim Schweder,
Equipping Ministry
(714) 803-4060

kim.schweder@thejoyfactor.net

Mary Schweder,
Equipping Ministry
(714) 814-3737

mary.schweder@thejoyfactor.net

SPIRITUAL GIFT FINDER

Administration, Evangelism, Teaching



PURPOSE Just as you're exploring your gifts by reading this booklet, gift-finders assess individuals and interview them to find their interests and spiritual gifts too!

- RESPONSIBILITIES**
- Help people access the ELCA Spiritual Gifts Assessment tool and take the quiz.
 - Talk to them about how the results of their assessment coincide with our ministries, and where they might feel fulfillment in serving.
 - Help them contact those in charge of their ministries of interest.
 - Follow up with people and see how they're fitting in. Address any concerns they may have, or changes they may want to make.

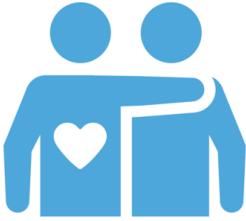
QUALIFICATIONS & COMMITMENT Gift-Finders meet on an as-needed basis. Qualifications include familiarizing yourself with the Spiritual Gift Assessment tool and ministries of Faith.

TRAINING & SUPERVISION Dani Vogel or Sherrill Heinz will train you on how to take the assessment and how to sit down and meet with people to explore gifts and ministries.

BENEFITS Getting to know others and their unique talents, and how those talents are an important part of our Faith community.

CONTACT Dani Vogel, Dir. Family Life
(530) 895-3754
danifaithlutheran@gmail.com

Sherrill Heinz
(530) 518-0433
sdheinz@gmail.com



FELLOWSHIP

Our Fellowship Ministry is one of building and maintaining relationships; of making sure that others are welcomed and loved at our table. This ministry is carried out through acts of compassion like phone calls, deliveries, food, handmade crafts, and personal visits.



Chico Police Department ✓

1m • 🌐

We are grateful for these two kind ladies from the Faith Lutheran Quilters Club who stopped by today to bring 130 handmade masks for our staff. Thank you for helping us stay safe ladies. We appreciate you too!



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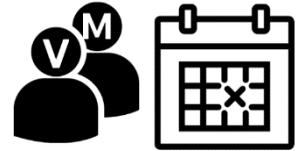
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COOK

Hospitality, Skilled Craft



PURPOSE

As a Lutheran congregation, we *love* dishing out hospitality... literally! Food is a comfort that we enjoy providing in abundance, whether it be for the Torres Shelter, Meal Trains, potlucks, the Chico Housing Action Team Thanksgiving meal, or Trans Day of Remembrance comfort food, and lots of places to serve in between.

RESPONSIBILITIES

- Purchase groceries with church funds or by filling out a reimbursement request.
- Kitchen use: learn how to safely operate our stove. Willingness to learn basic fire safety (knowing where exits are, how to use an extinguisher, etc.) Clean up after use and put things back where they belong. Wash dishes and put them away. Take out the trash when you are finished.
- If cooking from home, delivering your food to its designated event in a timely manner.
- Being cautious of food allergies.

QUALIFICATIONS & COMMITMENT

You may commit to serve on an event-by-event basis. If signing up to serve meals at the Torres Shelter, specifically, you will be expected to sign up in advance and be present and easily contacted the day-of.

TRAINING & SUPERVISION

One of our Faith members who is familiar with our kitchen will show you the ropes. For Torres Shelter Dinners, we will put you on a team of long-time servers, or have them show you what to do.

BENEFITS

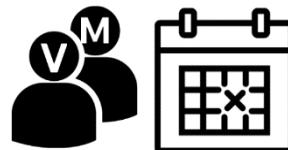
What better way to show love than to provide the comfort of food?

CONTACT

Michael Nicholson, Manager
(530) 895-3754
office@chicofaithlutheran.org

COURIER

Mercy, Service



PURPOSE

To deliver items straight to the homes of our congregants, or sometimes to the office. Items usually include CDs of the service, flowers, groceries, gifts, and for the office, supplies.

RESPONSIBILITIES

The only responsibility is making sure that items are picked up and delivered in a timely manner.

QUALIFICATIONS & COMMITMENT

- Must have reliable transportation.
- *What we deliver varies, and you can choose to deliver or not deliver specific things. For example, you can deliver CDs and flowers, but opt out of deliveries groceries.*
- Let the office know how often you would like to do deliveries; for example if you don't want to do more than 2 a month, that's okay.
- If you agree to do a delivery and have to cancel, let us know as soon as possible.

TRAINING & SUPERVISION

We will give you addresses on an as-needed basis, and will also provide maps if needed.

BENEFITS

Connecting with our members outside of worship and bringing Faith directly to their homes.

CONTACT

For general deliveries, Michael
Nicholson
(530) 895-3754
office@chicofaithlutheran.org

For CDs (AKA Ding-Dong-Dash)
Molly and Dave Barnum
(530) 864-5938
mollyb539@hotmail.com

GREETING CARD WRITER

Artistry, Hospitality, Writing



PURPOSE	To remind our Faith family that they are loved and celebrated by sending birthday, Christmas, and other cards.
RESPONSIBILITIES	<ul style="list-style-type: none">• Acquire cards. Let the office know how many cards you need and when you need them by in order to send cards on time; or you may purchase the cards yourself either as a donation or to be reimbursed.• Connect with the office to acquire the names and addresses you need.• Fill out the cards with words of love and kindness.• Write names and addresses on envelopes, and seal them.• You may stamp them yourself (stamps are reimburse-able) or you may deliver the cards to the office to be stamped and mailed.
QUALIFICATIONS & COMMITMENT	Cards should be sent in advance so that they arrive on time for a person's birthday or holiday. Your responsibility is to make sure you have all the names, addresses, and materials you need. Michael at the office will work with you to make sure you're all set up.
TRAINING & SUPERVISION	No training is needed. You will connect with Michael as you write and mail the cards.
BENEFITS	Something as simple as a card can be a big act of love. What better way to remind our congregants that they are loved and celebrated!
CONTACT	Michael Nicholson, Manager (530) 895-3754 office@chicofaithlutheran.org

HOUSE SITTER

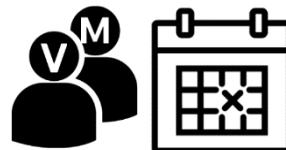
Hospitality, Service



PURPOSE	To take care of the homes of our members while they are away.
RESPONSIBILITIES	<ul style="list-style-type: none">• Responsibilities will vary from person to person based on the needs of their houses and animals.• Michael at the office will connect you to one another.
QUALIFICATIONS & COMMITMENT	<ul style="list-style-type: none">• Respect the homes of others.• Maintain confidentiality.• Depending on the needs of others, be willing to care for plants or animals.• Leave homes as clean as when you arrived.• Being a part of this ministry simply means that when someone needs a house sitter, we'll give you a phone call and see if you're available to sit.
TRAINING & SUPERVISION	Training will be offered by whoever you are house sitting for. The office is simply a means to connect you to them, them to you.
BENEFITS	Nobody likes stressing when they're away! This is a wonderful opportunity to offer some mental reprieve to our congregants.
CONTACT	Michael Nicholson, Manager (530) 895-3754 office@chicofaithlutheran.org

MOVER

Service



- PURPOSE** A simple purpose: to help other people move stuff!
- RESPONSIBILITIES** Be on time, be caffeinated if applicable, and be ready to move stuff for people! Sometimes it's a lot of stuff. Sometimes it's not. When we call you to see if you're available to help, you can decide if this job is something you're comfortable taking on.
- QUALIFICATIONS & COMMITMENT** Must be able to repeatedly lift and carry things. This is on an event-by-event basis; we will put you on a list of potential movers, and call you to see if you're able to help out.
- TRAINING & SUPERVISION** No former training is needed, but whoever you're helping that day will let you know where things need to go, and if any objects require special care (like glass, etc.)
- BENEFITS** This is a very simple, meaningful act of service that everybody appreciates. If you've got an hour or two and want to do something physical and energetic, this is the best place to serve!
- CONTACT** Michael Nicholson, Manager
(530) 895-3754
office@chicofaithlutheran.org

PHONE CALL MINISTER

Exhortation, Intercession, Service



PURPOSE Making and maintaining meaningful connections with folks in need of emotional support, who are homebound, or who could benefit from hearing a caring voice.

RESPONSIBILITIES Call to chat and check up on members of the congregation on an as-needed basis.

- QUALIFICATIONS & COMMITMENT**
- Good listeners and conversationalists are encouraged to participate.
 - Some people can use a call at an allotted time like once a week on Saturdays, while others need a call less frequently.
 - You may take on as few or as many recipients and calls as you are comfortable.

TRAINING & SUPERVISION No training is needed. We just ask that those who take up this ministry do so with compassion and warmth.

BENEFITS Keeping folks connected when they may not be able to come to church or express their needs at worship time. A phone call is a simple but meaningful act of love that can easily brighten someone's day and remind them that there is somebody thinking about them.

CONTACT Michael Nicholson, Manager
(530) 895-3754
office@chicofaithlutheran.org

QUILTERS

Artistry, Skilled Craft



PURPOSE	To help supply quilts to people in need in our community.	
RESPONSIBILITIES	All you have to do is show up and quilt: it's that easy! Though it is by no means mandatory, our quilters love to share food and fabric, and you are welcome to bring both with you.	
QUALIFICATIONS & COMMITMENT	Sewing straight stitches and cutting squares with a rotary cutter. If you're new to either of these, our quilters are happy to show you the ropes. The Quilters meet every single Tuesday (except holidays) from 10am-noon in the Fellowship Hall. Though we meet on a weekly basis, you do not have to commit to coming every single week.	
TRAINING & SUPERVISION	Our veteran quilters will be happy to give you advice on how to quilt.	
BENEFITS	Fellowship, conversation, refreshments, and celebrating one another for birthdays and other achievements.	
CONTACT	Char Miller (530) 345-6825 charcheck1@comcast.net	Donna Garland (530) 354-5619 hgarland766@gmail.com



FAMILY LIFE

Faith Lutheran is invested in the lives of its community, and believes faith formation is important as we grow. This is true not just for young kids who go to Sunday School, youth group and confirmation students, but also for those in college and beyond.



KIDS MINISTER

Artistry, Teaching



PURPOSE

With our youngest kids, we offer Sunday School, during which we sing, pray, do art projects, and learn about God together with our Director of Family Life, Dani Vogel. Our Children's Worship Area is a welcoming area where our kids can be a part of worship in their own meaningful way. Students also enjoy activities like the annual Easter egg hunt, disc golf, Christmas and Advent projects, and the Ash Wednesday Carnival. We also organize outreach projects like Camp Noah, a national program built for children who experience trauma following a natural disaster.

RESPONSIBILITIES

- Help with crafts and activities for Sunday School.
- Lead stations for children's special events.
- Assist children in active learning.
- Help maintain safety and security in children's areas.
- Keep the nursery clean and tidy.

QUALIFICATIONS & COMMITMENT

- Qualified individuals will enjoy interacting with children, participating in their activities, and help maintain expected behaviors.
- Complete background check via Livescan.
- Participate in Vacation Bible School or similar children's activities as needed.

TRAINING & SUPERVISION

The training for each event may vary but will include safety & security and curriculum training by Dani Vogel, Director of Family Life.

BENEFITS

Companionship of our children, laughter, snacks, and all the coloring pages!

CONTACT

Dani Vogel, Director of Family Life
(530) 895-3754
danifaithlutheran@gmail.com

YOUTH MINISTER

Artistry, Discernment, Faith, Teaching



PURPOSE

Our youth group consists of middle and high schoolers. We hike, swim, rock climb, scavenger hunt, snowshoe, learn and grow together. We are always looking for new and exciting things to do, and want to invite others to join our group!

RESPONSIBILITIES

- Help set up for events.
- Interact and help students with activities.
- Assist with serving meals.
- Help maintain safety and security standards.
- Assist in cleaning up after events.

QUALIFICATIONS & COMMITMENT

- Youth Group meets twice a month, with potential additional activities.
- Qualified individuals will enjoy interacting with youth, participating in their activities, and help maintain expected behaviors.
- Must be 21 or older.
- Complete background check via Livescan.

TRAINING & SUPERVISION

The training for each event may vary, but will include safety & security, and curriculum training by Dani Vogel, Director of Family Life.

BENEFITS

Companionship of our youth, laughter, and meals.

CONTACT

Dani Vogel, Director of Family Life
(530) 895-3754
danifaithlutheran@gmail.com

YOUNG ADULT MINISTER

*Discernment, Evangelism, Hospitality,
Teaching, Wisdom*



PURPOSE

Faith Lutheran welcomes our young adult visitors and members to be a part of this ministry. Beyond worship, the young adult group meets twice a month

- Once a month we meet for friendly competition, vying to win the Coveted Blue Jacket that bounces from winner to winner
- Our other meeting is for relaxing: games, food, and no competition.

RESPONSIBILITIES

- Serve as a skill mentor for a specific event or activity (someone who can teach other young adults how to do things like fix cars, do taxes, cook, etc.)
- Provide a meal or snacks for a specific event or activity.
- Help set up or tear down events.
- Encourage the young adults of our community in their lives.

QUALIFICATIONS & COMMITMENT

This group is for people ages 18-39 to enjoy the company of other young adults. Attendance is not required, though some activities may require you to RSVP if there are tickets/driving/time commitments involved. You may attend as few or as many meetings as you like.

TRAINING & SUPERVISION

No training is needed for this ministry.

BENEFITS

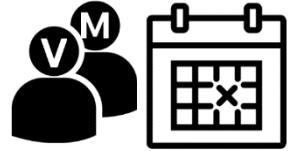
You get to hang out with other people your age in a relaxed, friendly, supportive and sometimes playfully-competitive environment.

CONTACT

Dani Vogel, Director of Family Life
(530) 895-3754
danifaithlutheran@gmail.com

INTERGENERATIONAL MINISTER

Artistry, Teaching



PURPOSE

People of all ages are invited to be a part of our intergenerational events! Join us for game nights, movie nights, a variety of outdoor adventures, and a chance to be in community with each other.

RESPONSIBILITIES

Responsibilities vary by event, and you can attend as few or as many as you'd like. Responsibilities can include:

- Help set up and tear down for events.
- Carpool.
- Provide snacks or cook.
- Brainstorm event ideas.

QUALIFICATIONS & COMMITMENT

You are welcome to come as often as you like.

TRAINING & SUPERVISION

Events are hosted by a variety of leaders at Faith Lutheran. The office will have contacts for each event and will connect you to those involved.

BENEFITS

Finding joy and making connections with people of all ages.

CONTACT

Dani Vogel
(530) 895-3754
dani@chicofaithlutheran.org



PRAYER

And pray in the spirit on all occasions with all kinds of prayers and requests. With this in mind, be alert and always keep on praying for all the lord's people.

-Ephesians 6:18



Hummingbird photo by Bill Kees; Flower photo by Meredith Woods

CENTERING PRAYER LEADER

Faith, Intercession, Leadership



PURPOSE The purpose of Centering Prayer is the gather in community to listen to the stillness that comes in the quiet. When our minds are quieted we are then prepared to listen to God’s word. The hope is that there will be refreshment for our soul.

RESPONSIBILITIES If you facilitate Centering Prayer you lead the gathered community through exercises of breathing, opening prayer (could be Psalm for the day) and then music that aligns with the day. After that you will ring a bell and still the mind with Psalm 46:10, “Be still and know that I am God.” We sit in silence for 20 minutes. If your mind begins to be active have a word to bring you back to the quiet, like Jesus or love. At the end of the 20 minutes you will ring the bell and then read the Gospel for the coming Sunday two or three times. After the reading participants may share a word or phrase that draws them. We conclude with a prayer.

QUALIFICATIONS & COMMITMENT Attend Centering Prayer. Centering Prayer Leaders can sign up to lead whenever they are available without ongoing commitment.

TRAINING & SUPERVISION Training takes the form of mentorship from others in the group. Those with an interested in learning to lead are given portions of the service to lead with the supervision and support of the whole group.

BENEFITS The benefits are renewal and refreshment in God’s presence.

CONTACT Bill Kees
(530) 966-1626
willykey@comcast.net

EUCCHARISTIC MINISTER

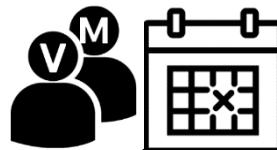
Exhortation, Faith, Intercession



- PURPOSE** To make tangible the presence of Christ through visits and sharing communion with those who are physically unable to attend worship services.
- RESPONSIBILITIES**
- Schedule monthly visits with an individual who is homebound
 - Pick up communion kits from the church sacristy
 - Visit the person who is homebound and ask about their life
 - Share news of the congregation
 - Pray with the person who is homebound
 - Share communion with the person who is homebound
 - Notify the pastor of the visit
- QUALIFICATIONS & COMMITMENT** Eucharistic Ministers should desire to give comfort to the lonely. They need to be able to travel to the residence of the person they are visiting at least once a month.
- TRAINING & SUPERVISION** Training consists of an hour-long class with the pastor, followed by shadowing another Eucharistic Minister and then being shadowed by a Eucharistic Minister. Supervision consists of a quarterly check-in with the pastor and other Eucharistic Ministers.
- BENEFITS** Eucharistic Ministers have the privilege of sharing Christ’s presence. Eucharistic Ministers often develop deep friendships with the people they visit and learn stories from the elders of our community.
- CONTACT** Pastor Ben Colahan
(530) 895-3754
colahanb@gmail.com

PRAYER CHAIN LINK

Faith, Intercession



PURPOSE The purpose of the Prayer Chain is to ask others to join in a specific prayer, then pass the request on to others on the Prayer Chain. This is done by email, text or a phone call. The Prayer Chain is activated by Pastor Ben, Michael or the Prayer Chain coordinator. All details are confidential and specifics are only shared if permission is given.

RESPONSIBILITIES Maintain confidentiality, and simply pray.

QUALIFICATIONS & COMMITMENT The only qualification needed to be a part of this ministry is the desire to pray for others who are currently – in that exact moment – facing difficulties in life.

TRAINING & SUPERVISION No training is needed. However if you are interested in joining the prayer chain and aren't sure how to pray, you can contact Cindy, Molly, or Pastor Ben.

BENEFITS This is very rewarding for the pray-ers, for they know what a great comfort it is for someone going through a difficult time to know many are doing what they can to help.

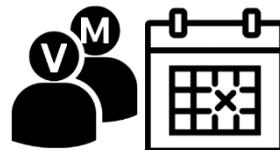
CONTACT If you are interested in being part of the Prayer Chain, let Cindy Stewart or Molly Barnum know and we will add you to our faithful pray-ers. The more prayers, the better... the power of prayer is awesome!

Cindy Stewart
(530) 894-3800
honeyfor7@gmail.com

Molly Barnum
(530) 864-5938
mollyb539@hotmail.com

PRAYER SHAWLS

Artistry, Faith, Intercession, Skilled Craft



- PURPOSE** Prayer Shawl Ministry is a group that crochets or knits shawls in prayer that are given to families with new babies, high school seniors, older members, and people who are ill. The Prayer shawl is intended be a cloak of caring, strength, comfort and peace.
- RESPONSIBILITIES** Prayer Shawl Ministry can be done as an individual or as a group. If a group gathers to make Prayer Shawls, the facilitator announces the meeting date and location. The shawls should be large enough to wrap around the shoulders of the person wearing it.
- QUALIFICATIONS & COMMITMENT** The only qualification is desire to make prayer shawls. If you are interested please call the church office.
- TRAINING & SUPERVISION** No training is needed – only for you to craft on your own, or to show up with others in the group. However our seasoned shawl-makers are happy to show beginners the ropes and offer helpful advice.
- BENEFITS** The benefit of this ministry is to see that all of what we do in life is soaked in prayer.
- CONTACT** Carolyn Kees
(530) 809-0144
crkees@comcast.net

STEPHEN MINISTER

Exhortation, Faith, Intercession, Pastoring,
Wisdom



PURPOSE

Stephen Ministry is a worldwide caregiving program in which a team of congregation members called *Stephen Ministers* provide high-quality, one-to-one, non-judgmental Christ-centered care to people in the congregation and community who are experiencing life difficulties.

RESPONSIBILITIES

- You will be assigned to people who are going through a tough time and need caring support.
- Do not try to fix care receivers or their problems; focus on the process of caregiving and trust God for the results.
- Listen to your care receiver as they talk through their difficulties.
- Pray regularly for your care receiver.
- Reflect the care receiver's thoughts and feelings, asking open-ended questions to help the care receiver recognize and accept their feelings.
- Maintain strict confidentiality and support one another in doing so.
- Share distinctively Christian caring resources like prayer, Scripture or other caring gestures that would be welcome.
- Set appropriate boundaries in the caring relationship, helping the care receiver remain as independent as possible.
- Recommend professional care when necessary; if you recognize that your care receiver's needs fall outside your training, help the care receiver find professional care.
- Be available for one-hour weekly meetings with your care receiver and twice-monthly meetings with other Stephen Ministers for peer group supervision, continuing education and spiritual growth.

QUALIFICATIONS & COMMITMENT

- Have a passion for sharing God’s love with hurting people using gifts of empathy, listening, mercy, and service.
- Meet weekly with their care receiver for one-hour meetings.
- Provide a minimum of two years of service following your commissioning.
- Participate faithfully in Stephen Ministers’ meetings twice a month.
- Consistently provide non-judgmental, confidential, process-focused care.
- Be at least 18 years old.
- Complete an application and interview with Stephen Leaders.

TRAINING & SUPERVISION

- Complete 50 hours of training.
- Regularly participate in two 90-minute meetings a month for spiritual growth, continuing education and peer group supervision.

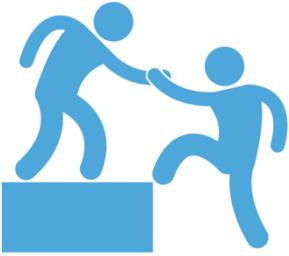
BENEFITS

- Active support from our Stephen Leaders, our congregation and the national Stephen Ministry organization.
- Confidence in your skills not only for this ministry but for everyday caring and relating, including relationships with family, friends and coworkers.
- Blessings – Stephen Ministers report they feel they get more out of their caregiving relationship than their care receivers do (while care receivers tell us they get more out of it than their Stephen Minister!).
- Spiritual growth through camaraderie with other Stephen Ministers, praying, serving and feeling the Holy Spirit work in your life.
- Our congregation formally commissions our Ministers to recognize their efforts, affirm and support their ministry, and pray for them as they begin their caring ministry.

CONTACT

Jamie Holmes, Stephen Ministry Leader
(530) 321-7855
jaeholmes@gmail.com

SOCIAL MINISTRY



Have you ever wondered *what can I do to help?* So have we. In fact, we ask this question constantly, and are consistently looking for solutions to make life more accessible to others. Social Ministry is a space for reflection, thought-provoking conversation, and community action. We are a diverse group of creative thinkers and hard workers, carrying out the will of God on local and global levels. And we invite you to join us on this journey to make the world a better place, starting right here in Chico.



BOOTH REP

*Evangelism, Exhortation, Hospitality,
Teaching, Service*



PURPOSE	Manning a booth for various FLC events.
RESPONSIBILITIES	<ul style="list-style-type: none">• Answer questions about Faith Lutheran Church.• Hand out brochures.• Facilitate games and hand out swag.• Help set up or tear down booth.
QUALIFICATIONS & COMMITMENT	<ul style="list-style-type: none">• Comfortable engaging with strangers in conversation.• Outgoing, hospitable people encouraged to join.• Be punctual and show up on time; stay until the booth closes if required.
TRAINING & SUPERVISION	You will not run the booth alone; another member of Faith Lutheran Church will be there with you to help.
BENEFITS	Sharing God’s love with the wider community outside of our church.
CONTACT	Doug De Soto, Social Ministry Chair (530) 354-1453 ddesoto5@yahoo.com

CRAFT MAKER

Artistry, Service, Skilled Craft



- PURPOSE** To create hand-made items for a variety of events, like Chico Pride, holiday events, or kids’ activities in tandem with our Family Life ministry.
- RESPONSIBILITIES** The church will let everyone know when there’s a craft we need help with. All you need to do is say, “Hey, I’d like to help!”
- QUALIFICATIONS & COMMITMENT** We ask that you meet any deadlines required. For example, if you have offered to create 50 crocheted bracelets for an event, please don’t let us know you can’t make them the day before the event happens!
- TRAINING & SUPERVISION** No training is needed. However, if we’re doing a niche craft (quilting, for example) and you’re interested but have no experience quilting, we’ll hook you up with somebody who is a long-time quilter. There is somebody here with experience in nearly every achievable craft; if they can’t help you personally, odds are they’ll point you to someone who can! We love doing art together at Faith, and encourage you to connect with others who enjoy similar crafts.
- BENEFITS** Being productive, meditative, and engaged through art. Plus, making our space at Faith – be it on campus or at a booth – vibrant!
- CONTACT** Doug De Soto, Social Ministry Chair
(530) 354-1453
ddesoto5@yahoo.com

FIELD ADVOCATE

*Evangelism, Hospitality, Intercession, Mercy,
Service*



PURPOSE To share God’s love with our neighbors by going out there and serving... hands on!

RESPONSIBILITIES Responsibilities vary depending on the task or activity. Essentially, your main responsibility is to reflect God’s love in all your actions and interactions with the people you’re serving.

These service opportunities include lots of things, from cleaning up the park, to helping with the shower trailer, to delivering food to those in need, or other similar activities. This includes God’s Work, Our Hands Sunday in September.

QUALIFICATIONS & COMMITMENT Commitments are made on an event by event basis. When you register to serve, we ask that you arrive on time and plan ahead to be prepared for the activity you signed up for. You may be asked to share your contact information with the Social Ministry team for planning purposes.

TRAINING & SUPERVISION

- Specific job criteria varies. We will provide more detailed instructions near the time of each activity.
- There is always a facilitator at each event, and other members of Faith or the Chico community are happy to serve alongside you.

BENEFITS It’s fun, it’s good for your soul, and it’s a great way to develop your relationship with God.

CONTACT Doug De Soto, Social Ministry Chair
(530) 354-1453
ddesoto5@yahoo.com

FOOD BANK HELPER

Hospitality, Service



PURPOSE

The food bank operates out of the FLC parking lot twice a month to offer drive-thru style distribution to any individual or household in need of food, which includes a box of nonperishables, as well as a bag of produce. Approximately 350 households are being assisted each month. Lisa from the food bank says, “No one should have to choose between making ends meet or a meal. Your support matters to our neighbors in need, who face impossible choices every day.”

RESPONSIBILITIES

- Help load food into vehicles from 10am-12pm.
- Direct traffic.
- Put up or take down signs.
- Sorting groceries.
- Bagging groceries.

QUALIFICATIONS & COMMITMENT

Must be able to lift groceries in order to sort or bag them, or be able to lift heavy groceries and load them into vehicles.

TRAINING & SUPERVISION

You will be trained by Doug De Soto, Social Ministry Chair, or by one of the food bank volunteers who will show you the ropes and offer hands-on training.

BENEFITS

Making sure others do not have to choose between making ends meet or a meal.

CONTACT

Doug De Soto, Social Ministry Chair
(530) 354-1453
ddesoto5@yahoo.com

GIFT WRAPPER

Artistry, Service, Skilled Craft



PURPOSE To upgrade the process of donating a pair of socks or a toy; we want to make people feel special by giving them a beautifully-wrapped gift accompanied with a message of love. This ministry is of course very popular during the holidays!

- RESPONSIBILITIES**
- Wrap as few or as many gifts as you sign up to wrap.
 - If you sign up to make out cards, keep the messages appropriate and positive.
 - Wrapping paper and cards can be provided by the office.

QUALIFICATIONS & COMMITMENT You can sign up to wrap gifts or write cards on an event-by-event basis. Deadlines will be provided.

TRAINING & SUPERVISION No training or supervision is needed. Please contact Dani or Doug with questions.

BENEFITS The benefit of wrapping a gift is making people feel appreciated and loved!

CONTACT Dani Vogel,
Director of Family Life
(530) 895-3754
danifaithlutheran@gmail.com

Doug De Soto,
Social Ministry Chair
(530) 354-1453
ddesoto5@yahoo.com

HUNGER TROLLEY HELPER

Evangelism, Exhortation, Hospitality, Mercy, Service



PURPOSE

The Hunger Trolley only asks folks one question: "Are you hungry?" If the answer is yes, then they receive a hot, cooked meal from volunteers who deliver these meals straight to camps in Chico.

RESPONSIBILITIES

- Cooks – cooking hot meals.
- Packagers – packaging the meals to prep them for delivery.
- Delivering – taking the meals to Comanche Creek or other camps in Chico. This may include driving, and always includes distribution of food.
- Cleanup – making sure everything is put away/washed like dishes, putting away pots and pans, or taking the trash out.
- Donators – people who check out the item list needed for the upcoming delivery, purchasing those items, and taking them to the designated drop-off location.

QUALIFICATIONS & COMMITMENT

There is only one, big qualification: the desire to help. We ask that anybody participating in the above teams is cleanly and respectful of the space in which they cook/prep. Commitment includes being on time for the days and tasks you sign up for, and letting the team know if you have any last-minute cancellations.

TRAINING & SUPERVISION

Elizabeth and/or the team of helpers will personally train you. Training usually involves getting to know other helpers in a friendly and fun environment.

BENEFITS

There are many wonderful food banks in the north state, but to some, a hot meal is a welcome reprieve.

CONTACT

Doug De Soto,
Social Ministry Chair
(530) 354-1453
ddesoto5@yahoo.com

Elizabeth Bogart
hungertrolleyhelpersgroup@gmail.com
<https://www.facebook.com/groups/3019983788029090>

PLANNER

*Administration, Discernment, Evangelism,
Faith, Knowledge, Leadership, Mercy, Service,
Wisdom, Writing*



PURPOSE “Planners” are a part of our outreach team, the team responsible for food banks, global and local outreach, supply drives, and offering a hand to folks who need it most. Many planners are also involved in “field work” (participating in social ministry events), but not all. Planners show up at our meetings to brainstorm new ways we can help others, review past events (What went well? What could we improve?) and to help organize.

- RESPONSIBILITIES**
- Share your ideas for improving and/or introducing new service and volunteer opportunities.
 - Be prepared to discuss the meeting agenda with the team; agenda items are sent via email the week prior to the meeting.

QUALIFICATIONS & COMMITMENT Participate in our monthly Social Ministry meeting on the 4th Sunday of the month, usually around noon online. The meeting lasts about an hour.

TRAINING & SUPERVISION No supervision is needed. All that is required is to show up at meetings and share your ideas.

BENEFITS These meetings are crucial in planning the many acts of service that our field advocates carry out. When we carry out God’s work with our hands, it starts here at the table (or desk!) and your ideas benefit the whole congregation as well as the Chico community.

CONTACT Doug De Soto, Social Ministry Chair
(530) 354-1453
ddesoto5@yahoo.com

RISE AGAINST HUNGER FOOD PACKAGER

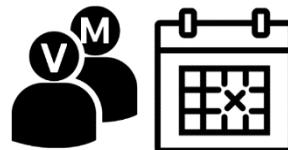
Service



- PURPOSE** To package meals that will be shipped overseas to people in need.
- RESPONSIBILITIES** Show up the day of the event and follow instructions from the Rise Against Hunger staff related to specific activities; you may be asked to package rice or beans, seal containers, weigh food items, etc.
- QUALIFICATIONS & COMMITMENT** This is a one-day event. You will be able to register beforehand. All that is asked is that you show up and stay as long as you are able to help out.
- TRAINING & SUPERVISION** On the job training is provided. Rise Against Hunger staff will be available to answer questions or help you during the duration of the event.
- BENEFITS** *“For I was hungry and you gave me food, I was thirsty and you gave me something to drink, I was a stranger and you welcomed me”.*
–Matthew 25:35, NRSV
- CONTACT** Doug De Soto, Social Ministry Chair
(530) 354-1453
ddesoto5@yahoo.com

SHELTER HELPER

*Administration, Discernment, Exhortation,
Hospitality, Mercy, Service*



PURPOSE To assist when Faith Lutheran Church and Safe Space provide shelter and food during inclement hot or cold weather.

RESPONSIBILITIES The following responsibilities depend on which tasks you sign up for:

- Purchasing groceries, cooking, preparing, and serving food.
- Cleaning the kitchen, fellowship hall, bathrooms, or outdoor spaces before, during, and after each use.
- Facility walkthroughs; making sure our facility is left in good condition after each use.
- Overseeing the shelter during use.
- Be kind and non-judgmental toward the population we serve.
- Report problems to the Faith Lutheran staff including broken items, plumbing issues, non-compliance issues, and other concerns.

QUALIFICATIONS & COMMITMENT Before the event, Faith and/or Safe Space sends a signup sheet. You can indicate when you'd like to serve, and which activity you'd like to partake in. Please fulfill your commitment by being prepared and present.

TRAINING & SUPERVISION

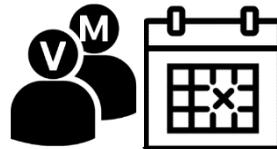
- Training is provided by the on-site crew leader.
- You will be trained in fire life safety like extinguisher use, knowing where the fire exits are, and evacuation routes.
- You will be shown around the facility, given an emergency contact sheet, and will be shown where essential supplies are kept.

BENEFITS Providing a safe space for our unhoused neighbors.

CONTACT Doug De Soto, Social Ministry Chair
(530) 354-1453
ddesoto5@yahoo.com

SUPPLY DONOR

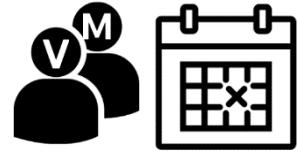
Giving, Mercy, Service



- PURPOSE** To provide necessities to those without.
- RESPONSIBILITIES** There is only one responsibility: bring items to the office for us to distribute. These items range from drive-to-drive, but usually consist of food, blankets, clothes, soap, and other essentials.
- QUALIFICATIONS & COMMITMENT** Anybody can participate, and you can bring as few or as many goods as you are able.
- TRAINING & SUPERVISION** No training or supervision is needed, only the desire to give.
- BENEFITS** Food, clothes, and hygiene essentials are a bountiful gift to those without. Donating is an act that reminds us all that we are all beloved children of God, and all worthy of Christ's great mercy.
- CONTACT** Doug De Soto, Social Ministry Chair
(530) 354-1453
ddesoto5@yahoo.com

TORRES SHELTER DINNER TEAM

Hospitality, Service, Skilled Craft



PURPOSE	To provide meals for folks currently staying at the Torres Shelter.
RESPONSIBILITIES	<ul style="list-style-type: none">• Purchase groceries (using the church credit card).• Prepare meals using those groceries. You may use the church kitchen or the Torres Shelter kitchen. If using the church kitchen, give the office a call and let the manager know you'd like to book the kitchen to cook a Torres Shelter meal.• Serve dinner at the Torres Shelter the night-of at 6pm.• Clean up as needed.
QUALIFICATIONS & COMMITMENT	<p>This is a generous ministry that involves a lot of leg work for one day out of the year (although you are welcome to serve more than once a year; dinners happen monthly). You will be expected to purchase groceries, cook, serve, and clean. Don't let that intimidate you! If you are able to cook at all and greet others with a smile, that's all you need to serve.</p> <p>You must register in advance. Signup sheets are made a year in advance. But even if the sheet is full of volunteers, more are needed; these teams have been cooking for a long time, and welcome others to take over or to join their team to help.</p>
TRAINING & SUPERVISION	You are welcome to join an existing team who can show you the ropes. Torres Shelter staff will show you how to serve the night-of (and can answer your questions if you call in advance).
BENEFITS	Providing hot meals to our Chico siblings who need it most.
CONTACT	Sky Sample (530) 828-1395 skysample@gmail.com

WORSHIP & MUSIC



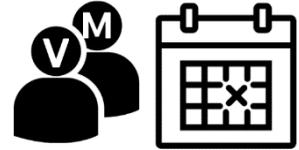
Psalm 9:1-2 says “I will give thanks to the Lord with my whole heart; I will tell of your wonderful deeds. I will be glad and exult in you; I will sing praise to your name, O Most High.” Our worship has a vibrant history that spans across numerous traditions; traditions which draw their inspiration from a diverse variety of countries and communities. And there are oh so many vibrant and joyous ways in which we sing (or play!) our praise. Faith Lutheran Church is home to the choir, handbell choir, contemporary instrumentalists, organists, and vocalists that make our worship engaging. Whether you are an amateur or professional; a singer or guitar player; young or old, you are invited to participate in the ministry of music here at Faith.

***To keep track of who is scheduled for Sunday worship roles, we use Elvanto, our scheduling software. Most worship leaders like ushers, greeters, communion servers, etc. use Elvanto. If you want to serve but technology stresses you out, don't worry; we'll sit down with you and help you get everything sorted out in a way that's easy and stress free.**



ALTAR GUILD COORDINATOR

Administration, Artistry, Leadership,
Teaching



PURPOSE

To ensure that worship needs for the service (i.e. communion) are ready, and seasonal needs for the worship space have been prepared.

RESPONSIBILITIES

- Prepare the altar for communion services. Replenish the elements after each service. Fill candles with oil after each service. Replace the eternal flame weekly.
- Care for the linens and vessels.
- Inform the Director of Worship and Music when more supplies need to be ordered, (e.g. wine, cups, wafers, candles, oil, wicks, bread, etc.)
- Maintain a supply of Baptismal napkins.
- Prepare Communion kits for the homebound.
- See that the paraments and banners are appropriate for the seasons or event
- Check with Pastor and the Director of Worship and Music about the needs of special services (e.g. Baptisms, Advent, Christmas, Ash Wednesday, Holy Week, Pentecost, funerals, and weddings).

QUALIFICATIONS & COMMITMENT

A desire to make worship meaningful for the Faith Lutheran community. Arrive 30 minutes before service to prepare. Attend meetings with worship and music team as needed.

TRAINING & SUPERVISION

Training and ongoing support will be provided by the Director of Worship and Music.

BENEFITS

Using your gifts and passions to serve in worship.

CONTACT

Luke Nicolay, Director of Worship and Music
(530) 895-3754
Lukenicolay1@gmail.com

ASSISTING MINISTER

Intercession, Writing



PURPOSE

The Assisting Minister assists the presiding minister (usually Pastor Ben) with numerous parts of the service including prayers, greetings, and setup pertaining directly to the elements of the service.

RESPONSIBILITIES

- Reads prayers.
- Assists with communion.
- Carries the processional and recessional cross.
- Assists with the reading of the gospel.
- Helps the presiding minister with last-minute details.

QUALIFICATIONS & COMMITMENT

- A desire to make worship meaningful for the Faith Lutheran community.
- Attend training before the day of service.
- Register for this role at least one week in advance in Elvanto*.
- Arrive one hour before the time of worship (at 8:30am if the service is at 9:30am, etc.).
- Stay after worship to help with cleanup.

TRAINING & SUPERVISION

Training will be provided by the pastor and the Director of Worship and Music.

BENEFITS

This is an opportunity to use your God-given special gifts and passions in lifting up the worship life of the congregation, and is an opportunity to get know people.

CONTACT

Luke Nicolay, Director of Worship and Music
(530) 895-3754
Lukenicolay1@gmail.com

A/V TEAM

Skilled Craft



PURPOSE

To help create a smooth worship experience through technology.

RESPONSIBILITIES

- Operate video cameras.
- Maintain livestream.
- Mix and balance audio on soundboard.
- Control Pro-Presenter 7 (text, pre-recorded videos, Bible readings, title slides, and other worship materials as needed).
- Assist Ushers and Greeters with hearing devices as needed.
- Assist with Thursday choir rehearsals (as needed).
- Make sure equipment is turned off and secured upon leaving.

QUALIFICATIONS & COMMITMENT

- A desire to make worship meaningful for the Faith Lutheran community.
- Must have a basic grasp on technology and the ability to quickly adapt to learning new technology.
- Arrive one hour before the time of worship (at 8:30am if the service is at 9:30am, etc.)
- Stay after worship to help with cleanup. Some Thursday choir rehearsals will require A/V.
- Register for this role at least one week in advance in Elvanto*.

TRAINING & SUPERVISION

Training will be provided by other A/V team members and/or the Director of Worship and Music. A highly trained A/V member will be present to provide new members with the best possible experience.

BENEFITS

Using your God-given special gifts and passions to lift up the worship life of the congregation, offering a smooth and enjoyable service to all.

CONTACT

Luke Nicolay, Director of Worship and Music
(530) 895-3754
Lukenicolay1@gmail.com

BELL CHOIR

Music – Instrumental, Skilled Craft



- PURPOSE** To enhance worship through the musical arts.
- RESPONSIBILITIES**
- Learn, strengthen and apply music reading abilities.
 - Help set up and take down the equipment for rehearsals and services.
 - Practice general maintenance for equipment (handbells, gloves, cleaning and general upkeep).
 - Perform at select worship services.
- QUALIFICATIONS & COMMITMENT**
- Attend weekly bell choir rehearsals on Tuesdays from 4:00-5:30 pm.
 - Anyone with a desire to ring bells and practice music is encouraged to join us regardless of experience.
- TRAINING & SUPERVISION** Training is conducted by the Director of Worship and Music.
- BENEFITS** Foster relationships within the music and arts community at Faith Lutheran and offer your musical gifts during services and events.
- CONTACT** Luke Nicolay, Director of Worship and Music
(530) 895-3754
Lukenicolay1@gmail.com

CHOIR

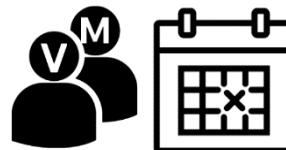
Music – Vocal, Skilled Craft



- PURPOSE** To enhance worship through the musical arts.
- RESPONSIBILITIES**
- Learn, strengthen and apply music reading abilities.
 - Help set up and take down items necessary for rehearsals.
 - Perform during worship services.
 - Record for virtual choir as needed.
- QUALIFICATIONS & COMMITMENT**
- Attend weekly choir rehearsals which run about an hour and a half. Meetings are on Thursdays at 5 pm.
 - Anyone with a desire to sing and practice music is encouraged to join us regardless of experience.
- TRAINING & SUPERVISION** Training is conducted by the Director of Worship and Music.
- BENEFITS** Foster relationships within the music and arts community at Faith Lutheran and offer your musical gifts during services and events.
- CONTACT** Luke Nicolay, Director of Worship and Music
(530) 895-3754
Lukenicolay1@gmail.com

COFFEE HOUR SERVER

Hospitality



PURPOSE	To create an atmosphere of hospitality where congregants, visitors, and guests may socially connect with one another over a cup of coffee or snacks.
RESPONSIBILITIES	<ul style="list-style-type: none">• Brew coffee and prepare beverages.• Make the coffee cart accessible before and after service.• Manage a pour-over coffee brewer.• Handle food and drink in a sanitary manner.• Clean up the cart after coffee hour; discard cups, wash dishes, and tidy the kitchen as needed.• Work with the Welcome Table (Greeters) as needed.• Register for this role at least one week in advance in Elvanto*.
QUALIFICATIONS & COMMITMENT	Must arrive one hour before service and stay for one hour after service. Must be comfortable serving coffee and snacks with a friendly demeanor.
TRAINING & SUPERVISION	Will be trained by a seasoned coffee hour team member.
BENEFITS	Connecting congregants and guests, and getting to know others who attend Faith.
CONTACT	Janine Rush (530) 774-5647 jlrush51@gmail.com

COMMUNION SERVER

Hospitality, Intercession



PURPOSE The Communion Server assists with the Pastor and Assisting Minister to distribute the Holy Eucharist.

- RESPONSIBILITIES**
- Distribute bread and wine.
 - Provide trash can for used cups.
 - Wipe down the chalice between uses.
 - Register for this role at least one week in advance in Elvanto*.

- QUALIFICATIONS & COMMITMENT**
- A desire to make worship meaningful for the Faith Lutheran community.
 - Attend training before the day of service.
 - Arrive half an hour before the time of worship (at 9:00am if the service is at 9:30am, etc.)
 - Stay after worship to help with cleanup.

TRAINING & SUPERVISION Training will be provided by the pastor and the Director of Worship and Music.

BENEFITS This is an opportunity to use your God-given special gifts and passions in lifting up the worship life of the congregation, and is an opportunity to administer the Body and the Blood of Christ to those who come to our table.

CONTACT Luke Nicolay, Director of Worship and Music
(530) 895-3754
Lukenicolay1@gmail.com

GREETER (WELCOME TABLE)

Hospitality



PURPOSE

A willingness to make a person's first 90 seconds on campus a pleasant and memorable experience. To offer kindness and assistance to members and visitors as they attend church and seek to become involved. To help each visitor find a place of meaningful connection.

RESPONSIBILITIES

- Offer information about Faith Lutheran to visitors and others via word of mouth or brochures.
- Be perceptive to folks without nametags and encourage those without to fill out name tag cards.
- Introduce new folks to our Faith family including staff, council, volunteers, and members as needed.
- Attend each hospitality meeting when scheduled.
- Give information about where folks may serve within the church by word of mouth or by handing out Small Group pamphlets, *Equipped to Serve*, or our Social Ministry pamphlet.
- Register for this role at least one week in advance in Elvanto*.

QUALIFICATIONS & COMMITMENT

Greeters have a warm and welcoming personality, are people-oriented, highly relational, and show consistent follow-through. Approximately 2 hours per week assigned. Hospitality meetings, when scheduled, run about an hour long. These meetings are TBD.

TRAINING & SUPERVISION

Experienced greeters will personally walk you through the process and are happy to help.

BENEFITS

To be a warm and inviting presence as others explore worship and service within Faith.

CONTACT

Kim Schweder,
Equipping Ministry
(714) 803-4060
kim.schweder@thejoyfactor.net

Mary Schweder,
Equipping Ministry
(714) 814-3737
mary.schweder@thejoyfactor.net

INSTRUMENTALIST

Music – Instrumental



PURPOSE	To enhance worship through the use of musical instruments like guitar, brass, strings, etc.
RESPONSIBILITIES	<ul style="list-style-type: none">• Attend rehearsals as needed.• Learn, strengthen and apply music reading abilities.• Practice, rehearse, and coordinate with other musicians as needed.
QUALIFICATIONS & COMMITMENT	Anyone with a desire to practice music is encouraged to join us.
TRAINING & SUPERVISION	Training is conducted by the Director of Worship and Music.
BENEFITS	Foster relationships within the music and arts community at Faith Lutheran, and offer your musical gifts during services and events.
CONTACT	Luke Nicolay, Director of Worship and Music luke@chicofaithlutheran.org

LECTOR

Knowledge, Music – Vocal, Teaching



PURPOSE

Sharing the Word to transform hearts and minds, to proclaim the word of God through the First and Second Readings and Psalm.

RESPONSIBILITIES

- You will receive you a copy of Sunday’s lessons in advance. Read the passages aloud several times at home to ensure you know how pronounce all the names and locations. If you don’t know how to pronounce a word, the pastor will be happy to help you. Practice pausing, phrasing, and breathing appropriately. Be aware of articulating “T’s,” “D’s” and “ings”.
- Arrive 15 minutes before the service to check in with the Director of Worship and Music for any final instructions. Find a seat near the front of the sanctuary.
- When you arrive at the lectern, begin by saying, “A reading from the book of _____.” After the reading, say, “Word of God, Word of Life.”
- Find the right spot/zone to maximize your volume. Position the microphone at chin level so the microphone doesn’t block the view of your face. Be aware of your facial expressions, and try to make eye contact with the congregation prior to announcing the scripture and during the reading.
- Register for this role at least one week in advance in Elvanto*.

QUALIFICATIONS & COMMITMENT

A sincere desire to share the word of God. The time necessary to be prepared and to read at the service.

TRAINING & SUPERVISION

Training will be provided by the pastor and the Director of Worship and Music.

BENEFITS

The satisfaction of knowing that today, God is speaking through you and that you are using your God-given talents in serving the church.

CONTACT

Ben Colahan,
Pastor
(530) 895-3754
colahanb@gmail.com

Luke Nicolay,
Dir. Worship & Music
(530) 895-3754
lukenicolay1@gmail.com

OFFERING COUNTER

Administration, Service



PURPOSE Our purpose is to record contributions given to the church's ministry.

RESPONSIBILITIES

- Count and record contributions by filling out an Offering Sheet.
- Take contributions to the bank and deposit them.
- Register for this role at least one week in advance in Elvanto*.

QUALIFICATIONS & COMMITMENT

- Anybody who is a rostered member of the church may service in the ministry.
- Those with experience in basic math skills or with former money-counting experience are encouraged to join.
- This ministry requires confidentiality.
- Register for this role at least one week in advance in Elvanto*.

TRAINING & SUPERVISION You will be personally trained by a counting leader or an experienced counter.

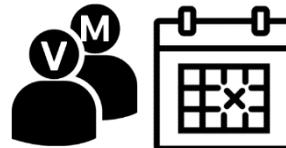
BENEFITS Supporting the financial secretary by counting offerings. This act of support extends to the council treasurer, as well as the staff; your act of services helps to keep clean financial records.

CONTACT Sherri Kimmelshue
(530) 518-5965
kimmelshues@gmail.com

Lynette Stensrud
(530) 966-7004
Lynetteso815@gmail.com

SACRISTAN

Artistry



PURPOSE

Sacristans are responsible for preparing the elements of Holy Eucharist, such as bread, wine, grape juice, cups, etc.

RESPONSIBILITIES

- Fill glasses with juice or wine.
- Prepare bread or wafers.
- Clean/wash any utensils or dishes associated with Communion.
- Clean up Communion elements after the service.
- Register for this role at least one week in advance in Elvanto*.

QUALIFICATIONS & COMMITMENT

- A desire to make worship meaningful for the Faith Lutheran community.
- Attend training before the day of service.
- Register for this leadership role at least one week in advance.
- Arrive 30 minutes before the time of worship.
- Stay after worship to help with cleanup.

TRAINING & SUPERVISION

The worship director and another sacristan will help train you.

BENEFITS

To minister to those who distribute Holy Communion.

CONTACT

Luke Nicolay, Dir. Worship & Music
(530) 895-3754
lukenicolay1@gmail.com

SUNDAY SCHOOL HELPER

Faith, Teaching



PURPOSE

To assist elementary children in learning the Bible story of the day through active play, crafting, and activity.

RESPONSIBILITIES

- Help maintain order in the children’s learning area.
- Help set up and clean up.
- Complete background check using Livescan.
- Register for this role at least one week in advance in Elvanto*.

QUALIFICATIONS & COMMITMENT

Helpers enjoy working with children and have a cheerful attitude when confronted with crafts!

TRAINING & SUPERVISION

You will be trained by Dani Vogel, Director of Family Life, and will receive assistance as needed by other Sunday School Helpers.

BENEFITS

The joy of working with children, getting to be silly, and indulging in creativity.

CONTACT

Dani Vogel,
Director of Family Life
(530) 895-3754
danifaithlutheran@gmail.com

Luke Nicolay,
Director of Worship and Music
(530) 895-3754
Lukenicolay1@gmail.com

USHER

Hospitality, Leadership



PURPOSE Welcome worshipers by assisting in seating, flow of communion traffic, and answering any questions about the service that bulletins or worship aides might not cover.

- RESPONSIBILITIES**
- Assist in receiving folks' offerings.
 - Assist as needed in directing worshipers at communion time.
 - Hand out mugs to visitors.
 - Be aware of anyone with special needs who might need to receive communion while seated, and advise a communion server of this need.
 - Attend each hospitality meeting when scheduled.
 - Record worship attendance.
 - Register for this role at least one week in advance in Elvanto*.

QUALIFICATIONS & COMMITMENT Ushers have a warm and welcoming personality, are people-oriented, highly relational, and show consistent follow-through. Approximately 2 hours per week assigned. Hospitality meetings, when scheduled, run about an hour long.

TRAINING & SUPERVISION Training will be provided by current ushers and/or the Director of Worship and Music.

BENEFITS Meet other worshipers and make the flow of worship smooth and inviting.

CONTACT Luke Nicolay, Director of Worship and Music
(530) 895-3754
Lukenicolay1@gmail.com

VISUAL ARTS PLANNER (ART PLAY)

Artistry



PURPOSE To create an interactive worship experience that engages the senses. This ministry is actually a Faith Lutheran Church “small group” called *Art Play*, and all are welcome to come and create with us!

- RESPONSIBILITIES**
- Chooses visual art appropriate to the season and readings.
 - Actively assists in the execution of art projects in the sanctuary.
 - Is constantly searching and seeking out creative visuals to utilize in worship.

QUALIFICATIONS & COMMITMENT Attend monthly planning meetings which run about two hours. Must have the ability to think critically about visual art and movement and how it applies to worship.

TRAINING & SUPERVISION Training will be provided by the Director of Worship and Music.

BENEFITS Bring worship to life by engaging the senses through art! Connect and collaborate with other artists at Faith.

CONTACT Luke Nicolay, Director of Worship and Music (530) 895-3754 Lukenicolay1@gmail.com Gayle Palys (530) 520-4150 gaylepalys@yahoo.com

VOCAL SOLOIST

Music – Vocal



- PURPOSE** To enhance worship through the musical arts and lift your voice on high during worship services or other FLC events.
- RESPONSIBILITIES**
- Rehearse as needed to prepare for services or special events.
 - Learn, strengthen and apply music reading abilities.
 - Sing either for worship or for other FLC events.
- QUALIFICATIONS & COMMITMENT** Anyone with a desire to practice music is encouraged to join us whether you're a first-time singer, or somebody who's been singing professionally for years and years.
- TRAINING & SUPERVISION** Training is conducted by the Director of Worship and Music. If requested, you may also meet with other FLC vocalists to train, get some pointers, or collaborate.
- BENEFITS** Foster relationships within the music and arts community at Faith Lutheran, and express yourself using your God-given love of singing.
- CONTACT** Luke Nicolay, Director of Worship and Music
(530) 895-3754
Lukenicolay1@gmail.com

STAFF AND COUNCIL CONTACT INFO

Pastor Ben Colahan

(530) 895-3754 / colahanb@gmail.com

Director of Worship & Music, Luke Nicolay

(530) 895-3754 / lukenicolay1@gmail.com

Director of Family Life, Dani Vogel

(530) 895-3754 / danifaithlutheran@gmail.com

Main Office, Manager Michael Nicholson

(530) 895-3754 / office@chicofaithlutheran.org

Council President, Cynthia Kampf

(530) 680-0925 / ckampf@aol.com

Council Vice President, Sky Sample

(530) 828-2406 / skysample@gmail.com

Council Treasurer, Mark Kimmelshue (Budget)

(530) 520-8228 / kimmelshue@armcorice.com

Council Secretary, Sherrill Heinz

(530) 518-0433 / sdheinz@gmail.com

Property Manager, Joel Zimbelman

(530) 520-9608 / joelzimbelman@gmail.com

Doug De Soto, Social Ministry Chair

(530) 354-1453 / ddesoto5@yahoo.com

Lynette Stensrud, Financial Secretary (Offerings)

(530) 966-7004 / lynettes0815@gmail.com

KEEP IN TOUCH!

Here are some of the ways you can stay connected with Faith. If you're interested in any of the following, please give Michael a call at the office, and he'll make sure you're set up.

Faith Talks

Our monthly newsletter mailed right to your door. *Faith Talks* includes articles written from members of the church, the staff, and the council all with love and care. It also includes upcoming events and areas of interest.

“E-blast”

This our weekly email newsletters that goes out on Tuesdays or Wednesdays of each week. Let us know what your email is, and we'll add you to the list. The E-blast includes a blurb on what's to come at this Sunday's worship service, plus events for the next couple weeks and prayer requests.

Website

Our website is www.chicofaithlutheran.org. You can find just about everything on our website:

- On our front page, you can click “watch worship”, or “connect to zoom” for classes and online events.
- Click “about” to get to know our church's staff, council, history, constitution, and beliefs.
- Browse all of our ministries.
- See news and events.
- Give online.
- See FLC and community resources like food banks, the annual report, and forms we use in the office that you can download.

Facebook

Our official page is www.facebook.com/Faithlutheranchico. Our facebook page is updated about thrice weekly and is very active.

Our group page for free discussion between visitors and members is www.facebook.com/groups/faithlutheranchico/. We invite you to join us there!

Faith Lutheran Church
667 East 1st Ave. Chico, CA. 95926
Office open M-F 10AM-4:30PM
chicofaithlutheran.org



Sierra Pacific Synod
committed to being re-formed



Reconciling in Christ